

ROOF TOP CO-OP. HOUSING SOCIETY LTD.

REGD. NO. BOM / HSG / 4621 OF 1975

Mahakali Caves Road,
Andheri (East),
Mumbai-400 093.

Ref: Office of The Hon. Secretary | RC Notice 001

Date: 4th Mar 2026

Subject: Formation of Redevelopment Committee (RC) - Invitation for Expressions of Interest from Members

Dear Members,

This is to inform all members of Roof-Top Co-Op Housing Society Ltd., (hereafter referred to as the CHS) that the Managing Committee, in its meeting held on 22nd Feb 2026, has approved the formation of a Redevelopment Committee to support and advise the Managing Committee in the proposed redevelopment process of the society. Please note that there is no statutory or legal provision for an independent Redevelopment Committee under the Maharashtra Co – op Societies Act, 1960 or the Model Bye-laws of Housing Society Accordingly, the Redevelopment Committee shall be constituted only as an advisory and supportive body functioning under the supervision and mandate of the duly elected Managing Committee.

Framework and Guidelines for the Redevelopment Committee:

1. Nature of Role:

The managing committee has unanimously decided to adopt a dynamic model for redevelopment committee constitution, so that a wider participation of the members can be done and utilisation of their expertise and resources can be optimised. The interested and selected members will be included in the committee depending on the phase of the redevelopment process and the need for the same. The Redevelopment Committee will serve in a purely advisory, supporting and non-decisional capacity. It shall function under the guidance of the Hon. Secretary and the Managing Committee, and shall have no independent decision-making powers.

2. Eligibility and Application:

Interested members are required to submit a written letter of interest addressed to the Secretary, clearly indicating their: -

- Reasons for their interest in the Redevelopment process
- Relevant experience or qualifications (technical, legal, financial, project management, etc.)
- Area of interest in the redevelopment process
- Availability to attend meetings and contribute proactively under the supervision of the Hon. Secretary and the Managing Committee

3. Selection Criteria:

o Selection will be based on:

- Expertise relevant to the redevelopment process and as per the phase of the process.
- Sincere willingness to work in the best interest of the society to undertake Redevelopment
- Availability for short-notice meetings as and when required
- Balanced representation across the society (if required)

4. Mandate and Duration:

o The tenure of the Redevelopment Committee members will be timebound and linked to specific tasks or phases of the redevelopment process and will be decided by the managing committee.

o The Managing Committee reserves the right to modify the composition or dissolve the Redevelopment Committee or expel any member at any point without assigning any reason, if deemed necessary in the best interest of the society.

o The mandate of any member shall automatically terminate after the completion of the assigned phase or on such date as decided by the Managing Committee.

5. Code of Conduct:

- o Members of the Redevelopment Committee are expected to uphold transparency, confidentiality, neutrality, and accountability in all proceedings.
- o Any activity that undermines the legal authority of the Managing Committee will result in immediate disqualification.

All interested members are requested to submit the below signed Letter of Interest to the Secretary on or before 31st March 2026, by hand delivery or via email to mc@rooftopchs.com

We look forward to constructive and cooperative participation from members willing to contribute to this important phase of our society's development.

For and on behalf of Rooftop CHS MC 2025-30

For ROOF TOP CHS, LTD.



HON. SECRETARY

